

International College of Broadcasting

ADDENDUM TO CATALOG

(Revised December 2018)



INTERNATIONAL COLLEGE OF BROADCASTING CRIME AWARENESS AND CAMPUS SECURITY ACT OF 1990

I. AUTHORITY AND PURPOSE:

Pub. L. 101-546, the *Student Right-to-Know and Campus Security Act*, as amended by Pub. L. 102-26, provides that effective September 1, 1992, all post-secondary institutions are required to provide a campus security report to all of their current students and employees, upon request.

II. OBJECTIVE:

It is the objective of this report to inform the campus community, according to the directives outlined above, of matters pertinent to campus security. The report contains both procedural and statistical information, as follows:

III. PROCEDURAL INFORMATION:

A. Description of the procedure to be used for reporting criminal actions on campus.

Any person witnessing an act known to be in violation of the law of this institution, this community, the County of Montgomery, the State of Ohio, or the United States of America, is expected to immediately report, either in person or in writing, such an occurrence to any school administrator.

B. Description of how the institution will respond to such reports:

Any administrator receiving a report of criminal activity occurring on campus will immediately bring such report to the attention of his/her superior. That administrator will immediately contact the local police or sheriff's department and report the event.

C. Description of the policy concerning the securing of and access to the facilities:

Students have access to all classroom areas which appear on their schedule according to their program of study, as well as to any of the break rooms. Students also have access to the library during open hours. Students do not have access to the school buildings at times other than those during which supervisory staff or faculty are present. Staff and faculty have access to all areas of the facility needed to carry out their assigned tasks. Staff and faculty do not have access to the institutions

business office, except upon invitation.

D. Description of the authority of security personnel and the identification of same:

The following administrative personnel have authority indicated by the order of their appearance on the following list, as it concerns campus crime and security matters:

- J. Michael LeMaster, President*
- Ronda Doster, Director of Education*
- John Chaffin, Admissions Director*
- Kenneth Pyles, Placement/Student Services*
- Holly LeMaster, Office Manager/Registrar*
- All other non-teaching personnel**

E. Statement of the policy which encourages the reporting of all campus crimes to security personnel and local police:

Students are admitted and personnel are chosen based on reasonable indications that they are honest and reliable persons. The campus community is proud of its crime-free reputation. All citizens of the campus community may be confident that all reasonable attempts will be made to protect identity of persons reporting incidents of criminal behavior in so far as the apprehension and, where appropriate, the prosecution of the alleged perpetrators will allow.

F. Description of the type and frequency of distribution of security policies:

Information will be verbally addressed at the time of orientation. Appearance of this document, updated annually, in the student handbook.

G. Description of the policies which govern the possession, use or sale of alcoholic beverages and illegal drugs:

All students sign the Drug-Free Awareness Disclosure Document. All students sign the "Acknowledgment Release," which indicates that they have read and are aware of all of the policies of the institution. The form is maintained in the student's permanent record file. All employees are similarly made aware of these policies through the Employee Handbook.

H. Description of drug and alcohol abuse education programs currently

being used:

The International College of Broadcasting is a drug-free workplace. All students sign an affidavit which makes them aware of campus policies concerning drugs and alcohol. In addition, they are advised that treatment is available in the community and that school personnel will assist them where necessary.

CAMPUS SEXUAL ASSAULT POLICY

- *I.C.B.* will not condone any action that constitutes sexual assault or sexual harassment. These actions will be considered and will be handled as crimes. Any person witnessing these types of activities should report them to a member of the staff. The staff will report these offenses to the proper law enforcement authorities.
- In the case of sexual assault or sexual harassment, the college will assist the victim to find appropriate counseling through community resources.
- If the victim and the accused perpetrator are students of *I.C.B.*, both will be informed of any institutional disciplinary action brought because of the accusations of sexual impropriety. Actions may include, but are not limited to, expulsion and having formal charges filed with the appropriate law enforcement agencies.

IV. STATISTICAL INFORMATION

- Statistical information must be disclosed which show the number of occurrences on campus during the period between **January 1, 2017 and December 31, 2017** in the following categories:

<u>CATEGORY</u>	<u>NUMBER OF OCCURRENCES</u>
<i>Murder</i>	0
<i>Sex Offenses</i>	0
a. Forcible	0
b. Non-forcible	0
<i>Robbery</i>	0
<i>Aggravated Assault</i>	0
<i>Burglary</i>	0

- Statistical information must be disclosed which reflect the nature and specific conditions concerning the arrest which occurred on campus, during the period between **January 1, 2017** and **December 31, 2017** which involved:

<u>CATEGORY</u>	<u>NUMBER OF OCCURRENCES</u>
<i>Violation - Liquor rules</i>	0
<i>Violation - Illegal drug rules</i>	0
<i>Violation - Weapons possession</i>	0

HOLIDAYS FOR 2019

<u>HOLIDAY</u>	<u>2019</u>
New Year's Day	January 1
Martin Luther King Day	January 21
President's Day	February 18
Good Friday	April 19
Memorial Day	May 27
Independence Day	July 4
Labor Day	September 2
Columbus Day	October 14
Veterans Day	November 11
Thanksgiving Day	November 28
Christmas Day	December 25

For 2019: Christmas break will be determined at a later date.

START DATE AND GRADUATION DATE (5 SEMESTER STUDENTS)

<u>START DATE</u>	<u>SEMESTER SCHEDULE</u>	<u>GRAD DATE</u>
03/26/18	03/26/18 to 07/06/18 07/23/18 to 11/02/18 11/19/18 to 03/08/19 03/25/19 to 07/05/19 07/22/19 to 11/01/19	11/01/19
07/23/18	07/23/18 to 11/02/18 11/19/18 to 03/08/19 03/25/19 to 07/05/19 07/22/19 to 11/01/19 11/18/19 to 03/06/20	03/06/20
11/19/18	11/19/18 to 03/08/19 03/25/19 to 07/05/19 07/22/19 to 11/01/19 11/18/19 to 03/06/20 03/23/20 to 07/03/20	07/03/20

SCHOOL PERSONNEL

<i>J. MICHAEL LeMASTER</i>	President/School Director
<i>RONDA DOSTER</i>	Director of Education
<i>JOHN CHAFFIN</i>	Admissions Director
<i>LIZ MILLER</i>	Financial Aid Administrator
<i>HOLLY LEMASTER</i>	Office Manager/Registrar
<i>TOMMY COLLINS</i>	Head / Radio Director
<i>TODD HUFFMAN</i>	Head / Recording Director
<i>TYRONE WILLIAMS</i>	Head / Television Director
<i>KENNETH PYLES</i>	Placement/Student Services

INSTRUCTORS

<i>ERIK DONNELLA</i>	Audio/Recording Engineering
<i>TOM MICHAELS</i>	Technical Education
<i>SHAUN O'SHAUGHNESSY</i>	Audio/Recording Engineering
<i>CHHAYA PANCHAL</i>	General Education
<i>CLARK POWELL</i>	General Education
<i>THEODORE SHAMAN</i>	General Education

INTERNATIONAL COLLEGE OF BROADCASTING FACULTY

RADIO

Tommy Collins:	AAS in Radio and Television Broadcasting International College of Broadcasting AAS in Marketing Lakewood Community College
Tom Michaels:	BA in Broadcast Journalism Ohio State University

RECORDING/AUDIO ENGINEERING

Erik Donnella:	BS in Mass Communications – Recording Industry Management Middle Tennessee State University
Todd Huffman:	AAS in Recording/Audio Eng. and Video Production International College of Broadcasting
Shaun O'Shaughnessy:	BA in Music Technology Capital University AAS in Liberal Arts in Science Sinclair Community College

VIDEO PRODUCTION

Tyrone Williams:	BFA in Digital Design American Intercontinental University AAS in Recording/Audio Engineering and Video Production International College of Broadcasting
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TECHNICAL AND GENERAL EDUCATION

Chhaya Panchal:	MS Applied Statistics Wright State University MS Theory of Statistics and BS Mathematics Sardar Patel University
Clark Powell:	MBA in Technology Management University of Phoenix BA in Computer Science Wright State University

Theodore Shaman: Juris Doctorate
University of Southern California
BA in English and Political Science
Miami University

***For information regarding comparable programs related to tuition and program length, please consult your local library, high school guidance counselor, or the Accrediting Commission of Career Schools and Colleges at the address below.**

2102 WILSON BOULEVARD, SUITE 302
ARLINGTON, VIRGINIA 22201
(703) 247-4212

NOTE: There is no articulation fee for students who transfer in credits and/or test out of class and receive VA benefits.

TUITION AND FEES
ASSOCIATE DEGREE - RECORDING AUDIO ENGINEERING AND
VIDEO PRODUCTION AND MULTIMEDIA PRODUCTION
AND BROADCASTING PROGRAMS

INTERNATIONAL COLLEGE OF BROADCASTING
STUDENT RIGHT-TO-KNOW COHORT DATA
GRADUATION/PERSISTENCE RATES

REGISTRATION FEE \$100.00

The following is a breakdown of students who started classes between July 2014 and the Fall Classes (November 2014) and their progress towards graduation.

TUITION: 69 CREDIT HOURS FOR A TUITION CHARGE OF \$29,120
FOUNDATION CLASS CHARGE: \$1365 PER COURSE

40 Students started classes during the time frame discussed above. The following is a breakdown, as of November 2014 of the progress that the students have made towards completion.

(\$95.00 TUITION DEPOSIT INCLUDED IN FIRST SEMESTER)
BOOKS ARE APPROXIMATELY \$2400.00 FOR THE ENTIRE PROGRAM
(NOTE TA FUNDS ARE NOT USED FOR THE PURCHASE OF BOOKS)

15 Students or 38% of the students graduated as scheduled within 100% of the normal time frame for graduation.

DIPLOMA – BROADCASTING I PROGRAM

REGISTRATION FEE \$100.00

25 Students or 62% of the students were terminated or withdrew from the school prior to completion of their programs.

TUITION: 38 CREDIT HOURS FOR A TUITION CHARGE OF = \$16,380

0 Students or 0% of the students are still in attendance at the college, working toward graduation within 150% of the normal time frame for graduation. The 150% time frame for completion for the last start date and longest program ends November 2015.

(\$95.00 TUITION DEPOSIT INCLUDED IN FIRST SEMESTER)
BOOKS ARE APPROXIMATELY \$1100.00 FOR THE ENTIRE PROGRAM
(NOTE TA FUNDS ARE NOT USED FOR THE PURCHASE OF BOOKS)

PLACEMENT AND GRADUATION RATES FOR LAST FOUR YEARS FOR
INTERNATIONAL COLLEGE OF BROADCASTING

Rates for July 2011 to June 2012

A.A.S. in Communication Arts in Radio and Television

Of the 27 students enrolled in this program 17 graduated, 10 withdrew, and 0 still enrolled in classes.

***ALL CLASSES REQUIRE AUDIO CDs, DVDs, AND SD CARDS FOR PROJECTS. COST FOR EACH PROGRAM IS ESTIMATED AT \$100.00**

Rates for July 2012 to June 2013

A.A.S. in Communication Arts in Radio and Television

Of the 20 students enrolled in this program 13 graduated, 7 withdrew, and 0 still enrolled in classes.

COMPLETION RATE = 65% PLACEMENT RATE = 50%

A.A.S. in Audio Engineering/Video Production

Of the 40 students enrolled in this program 19 graduated, 21 withdrew, and 0 still enrolled in classes.

COMPLETION RATE = 68% PLACEMENT RATE = 48%

Diploma Broadcasting I

No students were started, terminated, completed or were available for placement during the reporting period of July 2012 to June 2013.

Rates for July 2013 to June 2014

A.A.S. in Communication Arts in Radio and Television

Of the 19 students enrolled in this program 10 graduated, 8 withdrew, and 1 still enrolled in classes.

COMPLETION RATE = 56% PLACEMENT RATE = 56%

A.A.S. in Audio Engineering/Video Production

Of the 60 students enrolled in this program 19 graduated, 37 withdrew, and 4 still enrolled in classes.

COMPLETION RATE = 34% PLACEMENT RATE = 47%

Diploma Broadcasting I

No students were started, terminated, completed or were available for placement during the reporting period of July 2013 to June 2014.

Rates for July 2014 to June 2015

A.A.S. in Communication Arts in Radio and Television

Of the 19 students enrolled in this program 7 graduated, 10 withdrew, and 2 still enrolled in classes.

COMPLETION RATE = 37% PLACEMENT RATE = 75%

A.A.S. in Audio Engineering/Video Production

Of the 46 students enrolled in this program 11 graduated, 23 withdrew, and 12 still enrolled in classes.

COMPLETION RATE = 24% PLACEMENT RATE = 55%

Diploma Broadcasting I

No students were started, terminated, completed or were available for placement during the reporting period of July 2014 to June 2015.

Rates for July 2015 to June 2016

Diploma Broadcasting I Of the 2 students enrolled, 2 are still enrolled therefore there is no completion rate or employment rate to report for this cohort.

A.A.S. in Multimedia Production & Broadcasting

Of the 35 students enrolled, 12 graduated, 9 withdrew and 14 are still enrolled.

COMPLETION RATE: 46% PLACEMENT RATE: 92%

A.A.S. in Video Production/Recording Audio Engineering

Of the 85 enrolled, 23 graduated, 22 withdrew and 40 are still enrolled.

COMPLETION RATE: 37% PLACEMENT RATE: 52%

**PLACEMENT/COMPLETION DATA AS REPORTED TO ACCSC
(Accrediting Commission for Career Schools and Colleges)**

Reporting Period – July 1, 2018

Communication Arts in Multimedia Production in Broadcasting

1/14 Cohort

Retention

Total Started: 8
Terminations: 7
Completions: 1
Retention Rate: 13%

3/15 Cohort

Retention

Total Started: 8
Terminations: 5
Completions: 3
Retention Rate: 38%

Placement

Employed in the Field (Placed Related): 1
Placed Unrelated: 0
Continuing Education: 0
Placement Rate: 100%

Placement

Employed in the Field (Placed Related): 3
Placed Unrelated: 0
Continuing Education: 0
Placement Rate: 100%

7/15 CohortRetention

Total Started: 8
 Termination: 6
 Completions: 2
 Retention Rate: 25%

Placement

Employed in the Field (Placed Related): 1
 Placed Unrelated: 1
 Continuing Education: 0
 Placement Rate: 50%

The totals reported to ACCSC are as follows:

Retention

Total Started: 24
 Termination: 18
 Completions: 6
 Retention Rate: 25%

Placement

Employed in the Field (Placed Related): 5
 Placed Unrelated: 1
 Continuing Education: 0
 Placement Rate: 83%

Video Production/Recording Audio Engineering**11/14 Cohort**Retention

Total Started: 19
 Terminations: 12
 Completions: 7
 Retention Rate: 37%

Placement

Employed in the Field (Placed Related): 5
 Placed Unrelated: 2
 Continuing Education: 0
 Placement Rate: 71%

3/15 CohortRetention

Total Started: 16
 Terminations: 9
 Completions: 7
 Retention Rate: 44%

Placement

Employed in the Field (Placed Related): 6
 Placed Unrelated: 1
 Continuing Education: 0
 Placement Rate: 86%

7/15 CohortRetention

Total Started: 12
 Terminated: 10
 Completions: 2
 Retention Rate: 17%

Placement

Employed in the Field (Placed Related): 1
 Placed Unrelated: 1
 Continuing Education: 0
 Placement Rate: 50%

The totals reported to ACCSC are as follows:

Retention

Total Started: 47
 Termination: 31
 Completions: 16
 Retention Rate: 34%

Placement

Employed in the Field (Placed Related): 12
 Placed Unrelated: 4
 Continuing Education: 0
 Placement Rate: 75%

International College of Broadcasting is accredited by the Accrediting Commission of Career Schools and Colleges, which requires the calculation of employment placement rates by program. Those rates are calculated as the percentage of graduates employed during the calculation time period of 150% of the student's program length plus three months. Graduates who are unavailable for placement are removed from the employment placement calculation. Specifically, graduates who fall into one of the categories are removed: death, incarceration, active military service deployment, the onset of a medical condition that prevents employment, or international students who have returned to their country of origin. The established placement benchmark for this accreditor is 70%. Information on employment is gathered by the placement office through frequent contacts with graduates.

PLACEMENT/COMPLETION DATA AS REPORTED TO

State of Ohio Board of Career Colleges and Schools Reporting Period July 1, 2017 to June 30, 2018

Associate Degree Programs

Total # of Programs: 2
 Total Enrollment: 94
 Total Terminations: 26
 Total Completions: 18
 Still Enrolled: 50

Placement

Employed in the Field (Placed Related): 9
 Placed Unrelated: 8
 Not Placed: 0
 Not Available for Placement: 1

Diploma Programs

Total # of Programs: 1
 Total Enrollment: 2
 Total Terminations: 1
 Total Completions: 0
 Still Enrolled: 1

Placement

Employed in the Field (Placed Related): 0
 Placed Unrelated: 0
 Not Available for Placement: 0

Program Completion for Students who Completed Between 7/1/2016 - 6/30/2017

Broadcasting I Diploma

Total Completing in 100% time frame: 1 Total Completing in 150% time frame: 0

Communication Arts in MPB

Total Completing in 100% time frame: 4 Total Completing in 150% time frame: 0

Video Production/Recording Audio Engineering

Total Completing in 100% time frame: 14 Total Completing in 150% time frame: 0

TEXTBOOK INFORMATION

Course	Book	Author	Ed.	ISBN	Price
AUD 201 – Music Theory	NO BOOK	--	--	--	--
AUD 203 – Studio Maintenance	ICB Studio Maintenance Kit	--	--	--	\$95.00
AUD 205 – Music History and Industry	Record Label Marketing: How Music Companies Brand and Market Artists in the Digital Era	Amy Macy Clyde Rolston Paul Allen Tom Hutchinson	3 rd	9780415715140	\$70.00
AUD 220 – Career Exploration & Development	Your Career and How to Make it Happen	Harwood	9 th	9781305494831	\$110.00
HUM 001 – Foundations English	Keys for Writing	Ann Raimes Susan Miller-Cochran	8 th	9781305956759	\$70.00
HUM 105 – Business Management	Contemporary Business	David Kurtz Louis Boone	17 th	9781119336358	\$170.00
HUM 110 – Communications and Public Speaking	Comm 5	Rudolph Verderber Kathleen Verderber Deana Sellnow	4 th	9781337406703	\$70.00
HUM 115 – College English	Comp 3	Randall VanderMey Verne Meyer John Van Rys Patrick Sebranek	3 rd	9781305112803	\$65.00
HUM 120 – Environmental Science	Principles of Environmental Science: Inquiry and Applications	William Cunningham Mary Cunningham	8 th	9780078036071	\$180.00
HUM 125 – Political Science	American Government and Politics Today	Steffen Schmidt Mack Shelley II Barbara Bardes Lynne Ford	2017 -18	9781285074955	\$165.00

HUM 130 – Psychology	Introduction to Psychology	Rod Plotnik Haig Kouyoumdjian	10 th	9781133939535	\$215.00
HUM 203 – Broadcast Writing HUM 207 – Journalism					
HUM 204 – Mass Media	Media Impact: An Introduction to Mass Media, 2013 Update	Shirley Biagi	12 th	9781305580985	\$210.00
HUM 210 – Career Development	Your Career and How to Make it Happen	Lauri Harwood	9 th	9781305494831	\$110.00
MTH 001 – Foundations Mathematics	Basic Mathematics: A Text/Workbook	Charles McKeague	8 th	9781133103622	\$250.00
MTH 105 – College Algebra	Introductory Algebra: Everyday Explorations	Alice Kaseberg Greg Cripe Peter Wildman	5 th	9781111989347	\$250.00
RAD 1016 – Introduction to Radio RAD 1017 – Radio News and Production RAD 1018 – Advanced Radio and Sales	Keith's Radio Station: Broadcast, Internet, and Satellite ICB Radio Notebook	John Hendericks Bruce Mims	10 th	9781138218819	\$85.00 \$15.00
RAD 1015 – Radio and TV Internship	NO BOOK	--	--	--	--
RAD 1020 – Multimedia Production and Broadcasting Internship	NO BOOK	--	--	--	--
REC 1220 – Audio Engineering Basics	Audio in Media	Stanley Alten	10 th	9781133307235	\$200.00
REC 1221 – Recording/Audio Engineering Ia REC 1222 – Recording/Audio Engineering Ib REC 1223 – Recording/Audio Engineering Ia REC 1224 – Recording/Audio Engineering Ib REC 1226 – Recording/Audio Engineering III	Modern Recording Techniques	David Huber Robert Runstein	8 th	9780240821573	\$75.00
REC 1224 – Recording/Audio Engineering Ib	Pro Tools 101: An Introduction to Pro Tools 12 Pro Tools 110: Pro Tools Production I 12	Frank Cook --	1 st --	9781285774848	\$70.00 \$110.00 Only available through ICB
REC 1225a – Recording Audio and Video Internship	NO BOOK	--	--	--	--

SM 1010 – Social Media I SM 1011 – Social Media II	NO BOOK	--	--	--	--
VID 1020 – Introduction to Video VID 1021 – Video Production II VID 1022 – Video Production III VID 1023 – Video Production IV	Television Production and Broadcast Journalism Television Production and Broadcast Journalism Wrbk	Phillip L. Harris Christine L. Dahlman Phillip L. Harris	2 nd 2 nd	9781605253503 9781605253510	\$90.00 \$35.00
VID 1020-Intro to Video	Adobe Premier Pro CC Classroom in a Book	Maxim Jago	2015	9780134310176	\$60.00
VID 1022 – Video Production III	Adobe After Effects CC Classroom in a Book	Lisa Fridsma Brie Gyncild	2015	9780134306841	\$60.00